

## Reporting Procedures

### 42.1. Timing of reports.

The dates for reporting budget execution data through the Treasury GOALS system can be obtained from the GOALS Administrative Menu. These dates are within approximately 20 business days after the close of each calendar quarter.

Supplemental monthly reporting may be required by OMB for certain accounts and will be submitted by paper copy only directly to OMB.

### 42.2. Supporting data.

It is OMB policy to use existing agency internal reports to the greatest extent feasible to support required reports. When existing agency internal reports do not include data necessary to provide complete information on the progress and status of programs,

projects, or activities, supporting data may be required by OMB.

### 42.3. Informational copies.

A copy of the S.F. 133 for each calendar quarter will be submitted directly to the Committee on Appropriations, House of Representatives. To the extent practicable, all the reports for each independent agency, departmental bureau, or similar subdivision should be submitted together and numbered consecutively.

### 42.4. Certification.

Data submitted for each independent agency, departmental bureau, or similar subdivision will be approved by an officer duly authorized by the head of the agency to be responsible for the integrity of the submission.